**Executive Regional Directors**

**Weekly PLC Team Meeting**

**August 14, 2013**

**MEETING NOTES**

**Guiding Question:** How do we lead implementation of the MCPS 21st Model of Education, meet the five District goals using the Professional Learning Communities model (DuFour, et al)?

**Long-term targets:**

* Meet the five District goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core States Standards in English Language Arts and mathematics across the district
* Consistently and fully implement the PLC structure district-wide
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for this meeting:**

* Review and revise draft year-long plan, timeline, and dates for K-12 Leadership PLC

**Roles for this meeting:**

* **Facilitator/Time Keeper** - Mark
* **Agenda Setter**/**Note taker** - Heather
* **Reading** - Karen

**AGENDA**

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| **TIME** | **ACTIVITY** |
| **7:00-7:05** | Review and revise agenda |
| **7:05-7:10** | Reading |
| **7:10-8:00** | Review and revise draft year-long plan, timeline, and dates for K-12 Leadership PLC |
| **8:00-8:15** | Address other items not on agenda |
| **8:15-8:25** | Conclude meeting with a summary  Determine items for next meeting agenda  Confirm assignments and next steps |
| **8:25-8:30** | Plus/Delta   * What went well? What might we do differently? * How did we do with following our norms? |

**Reading – “Leaders Matter”** PLC practices are not enough to compensate for weak leaders. PLC model requires effective leaders. How and what leaders think drive how others act. Effective leaders reflect on their beliefs and behaviors and adjust them accordingly.

**Review and revise draft year-long plan, timeline, and dates for K-12 Leadership PLC**

Each of us will work on the following for our PLC principal need to know **AND HAVE COMPLETED** by August 21, 2013:

* Learning targets (look at the detail from the Critical Questions for Principal Consideration handout)
* How we will assess (deliverables/assessments in the PLC book)
* Timeline/timeframe (where does it fit into the month-by-month)
* Identify which of these we will work on at:
  + K-12 Leadership meeting
  + Individual weekly principal meetings

**Other items not on agenda**

**Agenda for Alex/ERD meeting**

* Debrief K-12 Leadership PLC meeting
* Outline our next steps for development of the year-long K-12 Leadership PLC plan
* Strategic plan
  + - technology strategic plan
    - communication strategic plan,
    - facility strategic plan
* Getting ready for school

**Heather will create a parking lot of agenda items on wiki for both ERD and Alex/ERD meetings to follow up with later.**

**Plus/Delta**

**Plus**

* Got something good done
* Have specific assignments with deadline
* Developed 6 PLC power standards for principals/leaders
* Developed some learning targets within each of the principal/leader PLC power standards

**Delta**

* Don’t have time for extended conversation/have philosophical conversations – consider building in time for longer conversation
* Did not review our norms
* Did not post agenda 48 hours in advance